Spreadsheet Keyboard Shortcuts

Faster than the mouse

Keys	What they do
Ctrl + C / X / V	copy / cut / paste
Ctrl + Z / Ctrl + Y	undo / redo
Ctrl + S	save
Ctrl + A	select everything
Ctrl + B	bold
Arrow keys	move one cell
Ctrl + arrow	jump to the edge of the data
Ctrl + Home	go to cell A1
F2	edit the selected cell
Enter / Tab	move down / move right
Shift + arrow	select a block of cells
Ctrl + F	find

Tip: On a Mac, use Cmd in place of Ctrl, and Cmd + Shift + Z to redo.

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